

1 Meeting Session	DCUSA Panel (Open Session)
Paper Reference	Panel_2023_0920_09_CACoP Headline Report
Action	For Information

Code Administrators Code of Practice (CACoP) Update

This paper provides an update to the DCUSA Panel on the work being undertaken by the CACoP Forum.

1. Background

- 1.1 The CACoP was established following Ofgem's Code Governance Review in 2015, with the aim of ensuring a consistent approach and level of service is delivered by all Code Administrators. The CACoP contains 14 principles to facilitate convergence and transparency in all aspects of Code Administration, particularly focused on ensuring ease of understanding and engagement with the Code change processes. CACoP promotes accessibility, working to improve regulatory engagement with all parties operating in the energy market as well as considering consumers interests.

2. Update

- 2.1 The latest CACoP meeting was held on Tuesday, 15 August 2023 and the following items were discussed:

3. Work plan update

- 3.1 The Chair presented the Work Plan update and shared the latest progress on items. The Chair reminded members that feedback on all areas mentioned was welcomed.
- 3.2 The next major update for Code Reform would be the upcoming consultations in the winter.
- 3.3 The DCUSA Code Administrator requested an item be added to look at the approaches taken to managing the lists of Code Parties and the distribution lists for communications, to share best practice that other Codes may have on these. This is to avoid correspondence delays and to allow issues to be resolved by the right departments. The Chair agreed to add this to the work plan.

4. CACoP Newsletter items

- 4.1 The Forum discussed what items should be included in the September 2023 CACoP Newsletter. The following items are currently planned to be included:
 - An update on the market-wide half-hourly settlement (MHHS) programme
 - An update on the Cross-Code Steering Group (CCSG)
 - A piece about the CACoP survey
 - A piece on the Forum's input to the Open Data & Consumer Consent work

- The latest update and outputs from the CACoP Forum, including the updated CACoP Forum work plan and the latest CACoP products.

4.2 Members were reminded of the CACoP Forum's LinkedIn platform and encouragement was given to members to follow this and to highlight this to others to do the same.

5. Open Data & Consumer Consent project

5.1 A guest from RECCo joined to provide an update on the Open Data & Consumer Consent project, which they have been undertaking as part of the RECCo Strategy and REC 'Codes Roadmap'.

5.2 It was noted that the discovery phase was completed at the end of March 2023, and the collated data was being reviewed in the metadata catalogue. The data was separated into four clarifications: always open data; conditionally open data; personal data items; and prohibited data items (this wording may be changed to restricted). The phase one paper was recently published on the RECCo website and has been shared with members. The next version of the metadata catalogue is expected to be available by the end of August 2023. RECCo has also raised two REC Change Proposals which aim to simplify the ways data is accessed. The guest from RECCo agreed to return to the Forum at its October 2023 meeting to provide a full update.

6. Horizon Scanner updates

6.1 The BSC representative presented the updated Horizon Scanner document following a call for input sent out to members during the last meeting and prior to this meeting.

6.2 Actions were taken to provide any final updates to the BSC representative so that the finalised version of the Horizon Scanner with the remaining updates could proceed to publication on the CACoP website.

7. Proposed new CACoP Principles

7.1 The Chair presented an update on the proposed new CACoP principles discussed at the previous Forum meeting covering assessments of the impact of Modifications on consumers and on net zero, and on supporting on Code Reform. Some feedback had been received on these from members, which the Chair felt should be discussed as a group before the CACoP survey is issued.

7.2 The DCUSA Code Administrator highlighted that they were supportive of the intent of the additional principles that there were also some concerns around how these are effectively on top of each codes own objectives which are usually the key driver for a change being successful or not. The DCUSA Code Administrator also noted that he'd had previous conversations with Ofgem on a very similar topic and at least at that point in time, there didn't appear to be much scope to look for benefits other than against the core objectives.

7.3 The Ofgem representative noted that, following some internal discussion, Ofgem agrees with the proposition of adding these in, at least at this stage, and allowing code stakeholders the ability to provide their feedback to the additions. The Ofgem representative suggested that, with the proposed changes, creating clear principles with supplementary guidance on compliance would provide clarity and consistency across Code Modifications.

- 7.4 The Chair proposed that some wording on completing these assessments on a 'best endeavours' basis be added. The Forum supported proceeding to consultation on this principle if that change was included, with several Codes noting they already do these assessments. The DCUSA Code Administrator confirmed that this was an acceptable way forward but that where it might be easier for codes who have Panel's that approve or reject Modifications on behalf of their constituents, it is in fact the DCUSA Parties that approve or reject and that due to this fact, it may be a little harder make sure Parties set out their views on such matters as it is ultimately their vote.
- 7.5 One member queried the overlap between the net zero assessment and the current assessment on the impacts of a change on greenhouse gas emissions. They also noted that if changes were made then the common Modification template may need to be reviewed. The Chair acknowledged this and considered that the Forum could review the template following Ofgem's decision on introducing the principle.

8. Meeting day change request

- 8.1 The Chair provided an update on the meeting day change request discussed at the previous meeting. There was no universally supported date in the poll responses, but the first Friday of the month was the best supported. The Chair asked members if they would support moving the meetings to the first Friday of the month, or if they would prefer leaving these on the second Tuesday. All members agreed they could accommodate moving these meetings to the first Friday of the month, and so agreed to this change. Members requested the meetings continue to be held in the morning.
- 8.2 This will mean the remaining Forum meetings for 2023 will now be on Friday 6 October 2023 and Friday 1 December 2023, and will continue to start at 10:00.

9. CSS incident overview and next steps

- 9.1 The Forum was provided with an update on the recent incident with the CSS and the next steps.
- 9.2 The Forum had no comments or questions. The Forum **NOTED** the update.

10. Next CACoP Meeting

- 10.1 The next CACoP Forum meeting will be held on Friday, 6 October 2023.

11. Action

- 11.1 The DCUSA Panel is invited to:

- **NOTE** the content of this paper.

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CACoP Communications Matrix

Communications Matrix

Please see below a CACoP Communications Matrix, with useful links to the CACoP products.

Communication/ Product	Purpose	Medium	Frequency
CACoP Meetings/ CACoP Principles	As part of Ofgem's Code Governance Review the Code Administrator Code of Practice was established which aims to provide a consistent approach and level of service across associated code modifications. It contains 14 principles to facilitate convergence and transparency in code Modification processes and to help protect the interests of small market participants and consumers. The CACoP Principles can be found here . Minutes from CACoP meetings can be found here .	Face to face/ Teleconference	Monthly
CACoP Newsletter	The CACoP Newsletter provides an overview on recent CACoP activities. The latest newsletter can be found at the following link . If you would like to sign-up to the newsletter, visit the link above, open the latest newsletter and click on the link within the newsletter.	Online/ Email	Quarterly
CACoP Central Modification Register	The Central Modification Register details the changes across the Codes and their potential impacts on each other. The Central Modification Register can be found here .	Online	Monthly
CACoP Horizon Scan	The Horizon Scan provides the Code Administrators combined view of the key the key legislative and regulatory changes expected to impact the industry. The latest Horizon Scan can be found here .	Online	Quarterly